



**BRISBANE CITY COUNCIL
ACTION MINUTES**

DRAFT

MONDAY, JUNE 4, 2012

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

CLOSED SESSION (City Hall Conference Room)

- A. Conference with labor negotiators regarding all bargaining units, pursuant to Government Code Section 54957.6**
- B. Conference with legal counsel, one case of existing litigation, pursuant to Government Code Section 54956.9**

The Closed Session began at 7:00 p.m.

Council gave direction to legal counsel for the settlement of the case of existing litigation.

CALL TO ORDER – FLAG SALUTE

Mayor Lentz called the meeting to order at 7:31 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, City Attorney Toppel, Financial Services Manager Cooper, Police Chief Macias, Fire Chief Myers, Public Works Director Breault, Senior Administrative Analyst Saguisag-Sid

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway asked that the meeting be closed in memory of Irene Hanson, a longtime resident of Brisbane.

CM Conway made a motion, seconded by CM Miller, to adopt the agenda as amended. The motion was carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

Irene Celik asked to speak about the recent fire abatement notices that were sent out.

Mayor Lentz indicated that the item was on the agenda for discussion and advised her that she should speak at that time.

VI. CONSENT CALENDAR

A. Approve City Council Minutes of May 21, 2012

CM Richardson made a motion, seconded by CM Miller, to approve the minutes as proposed. The motion carried unanimously by all present.

PUBLIC HEARING

A. **Open Public Hearing and hear any objections by the noticed property owners of properties on which a nuisance has been declared to exist within the Brisbane Weed Abatement Program, Close the Public Hearing and sustain or overrule any objections which have been raised, and give direction to the enforcement officer to clear the properties that have not complied with the notice**

Deputy Chief Johnson reviewed the background of the Weed Abatement Program and the purpose of the hearing. Mayor Lentz opened the public hearing.

After Councilmember questions and clarifications, they directed staff to make sure letters advising citizens of the hearing were sent out in plenty of time for them to open, plan, and respond to them.

Irene Celik shared her concern about the timing of receiving the letter and asked about the process for responding once the work had been completed.

Fire Chief Myers responded to Ms. Celik and to Council about the timing of the notices and future changes to that process.

After further Council discussion, it was decided to continue the hearing to the City Council Meeting of June 18th allowing citizens more time and another opportunity to ask questions or object.

NEW BUSINESS

A. **Consider approval of the annual rate increase for solid waste services provided from South San Francisco Scavenger Company effective July 2, 2012**

Senior Administrative Analyst Saguisag-Sid outlined the process of determining the annual rate increase for solid waste services and answered Council questions.

Mr. Doug Button and Mr. Paul Formosa of South San Francisco Scavenger also responded to Councilmember questions.

After further discussion, CM Richardson made a motion, seconded by CM Miller, to approve the rate increase as proposed. The motion was carried unanimously by all present.

B. Consider adoption of Resolution No. 2012-09 approving an amended and restated joint powers agreement for the North County Fire Authority

City Attorney Toppel outlined the provisions of the proposed resolution and agreement.

CM Miller pointed out a correction in Item F of the agreement that should read “Brisbane and Pacifica amended the JPA Agreement....”, instead of Daly City.

In response to Councilmember questions, Fire Chief Myers outlined the history of the formation of the North County Fire Authority.

After further Councilmember questions and clarifications, CM Miller made a motion, seconded by CM Conway, to adopt the resolution with the correction as listed above to the agreement. The motion was carried unanimously by all present.

BUDGET REVIEW

A. Departmental Review

Administrative Services Director Schillinger recapped the prior Council meeting budget presentation and discussions and then indicated that each department would make a presentation outlined their own department budgets.

1. Fire Department

Fire Chief Myers presented the Fire Department Budget and answered City Council questions. Councilmembers made suggested adjustments to the amounts budgeted for certain items.

B. Consider creation of a citizens committee to review the Baylands EIR and discuss appointment process (Moved from Mayor Council Matters)

City Manager Holstine outlined the prior discussion regarding the formation of the citizens committee. Councilmembers then discussed citizens that might wish to serve on this committee and the methods of getting the word out to all citizens interested. CM Miller made a motion, seconded by CM Conway, to create the citizens committee. The motion was carried unanimously by all present.

2. Public Works Department

3. Police Department

Each Department presented their budget and answered City Council questions. Councilmembers made suggested adjustments to the amounts budgeted for certain items. Administrative Services Director Schillinger indicated that a comprehensive list of proposed changes be brought back to Council for consideration when the budget review process concluded.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine indicated that he had nothing to report.

MAYOR/COUNCIL MATTERS

A. Subcommittee Report

CM Conway and City Manager Holstine gave an update on the recent Economic Development Subcommittee Meeting.

C. Consider setting June 18th at 7pm for the Open Space and Ecology Committee Interviews

CM Conway indicated he could not be present at 7pm on June 18th. Due to the late hour, Councilmembers decided to delay setting a interview date.

ORAL COMMUNICATIONS

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 11:48 p.m.

Sheri Marie Spediacci
City Clerk